

FUNDAMENTAL MANAGEMENT PROGRAMME



2024 INTAKE

ABOUT THE PROGRAMME

This programme aims to equip entry-level managers with the theoretical knowledge and hands-on skills to handle fundamental management tasks and be team leaders in rapidly changing organisations. First-level managers such as supervisors and superintendents, as well as small business managers, enrol in the Fundamental Management Programme (FMP) to gain the management background necessary for self-development and promotion. Some students also use the FMP as a bridging course before embarking on more advanced management development programmes. The FMP has streams for participants from both the business and public sectors.

WHO SHOULD ATTEND?

To be eligible for admission to the programme, participants must hold a Matric Certificate and have three years' work experience. Alternatively, a portfolio of evidence of prior learning will be considered, based on Unisa's policy requirements for short learning programmes. The programme is aimed at entry level managers in both the public and private sectors.

WHAT ARE THE BENEFITS?

After completing this six-month programme, successful participants should be able to apply basic management principles in the organisation.

PROGRAMME MODULES

- Personal Mastery in Management and Leadership
- Labour and employment relations
- Problem Solving and Decision Making for Managers
- Essentials of Cost and Financial Management
- Strategic Operations
- Students choose ONE: Project Delivery (Managing Services) OR Managing Services (Public Sector Stream)

ASSESSMENT

Assessment is made based on the submission of individual and group assignments together with a portfolio of evidence.

STUDY SCHOOLS

Study school attendance is compulsory. These engagements are offered virtually or at the SBL campus in Midrand. For customised offerings, study schools could be offered at a venue of choice by the client. The dates of the study schools will be made available following successful application and registration.

ON COMPLETION

On successful completion of the programme, students will receive the Fundamental Management Programme Certificate from the Unisa Graduate School of Business Leadership (SBL), an internationally respected educational institution.

WHEN CAN YOU APPLY?

Applications for FMP are open until 14 July 2023. Please note the Application Fee for 2023 is R600 and is in addition to the tuition fees.

FOR MORE INFORMATION

Visit our website for more information and additional programmes on offer: www.unisa.ac.za/sbl

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